

**NEIGHBOURHOOD COMMITTEE (N&W2) - PETERBOROUGH  
NORTH AREA COMMITTEE**

**WEDNESDAY 5 OCTOBER 2011  
7.30PM**

**Ken Stimpson Community School, Sundance House, Staniland Way,  
Werrington, Peterborough, Cambridgeshire PE4 6JT**

**This Area Committee will be preceded by a Ward Forum at 6.00pm. This will be a chance for you to talk to your Ward Councillor about any issues affecting the area. This will be followed by a Neighbourhood Panel from 6.30 – 7.30pm, to discuss policing issues in the area.**

**AGENDA**

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|---|---|
| <b>1. Apologies for absence</b><br><i>To receive any apologies from members unable to attend the meeting</i>  | <b>Chairman</b>                                     |
| <b>2. Declarations of interest</b><br><i>Members to declare any personal/personal prejudicial interests in any items on this agenda</i>   | <b>Chairman</b>                                     |
| <b>3. Minutes from the previous meeting</b><br><i>To agree the minutes of the last meeting and matters arising (including update from Neighbourhood Manager)</i>  | <b>Chairman &amp;<br/>Neighbourhood<br/>Manager</b> |
| <b>4. Open Session</b><br><i>An opportunity for any member of the public, elected and co-opted members of the Neighbourhood Committee to raise anything that affects your area and to suggest items for future meetings</i> | <b>All</b>  |
| <b>5. Matters For Committee Decision</b><br><b>a) Annual Budget</b><br><i>A vote by elected Members on the capital budget allocation of £25,000</i>   | <b>All elected<br/>Members</b><br><br><b>Report</b> |

6. **Updates on Matters of Interest Relevant to the Committee**

- |  |   |
|--|---|
| <p>a) <b>Peterborough North Neighbourhood Committee Ward Tour</b><br/><i>Initial briefing from the first Peterborough North Neighbourhood Committee ward tour</i></p>          | <p><b>Update from<br/>Neighbourhood<br/>Manager</b></p>       |
| <p>b) <b>Enterprise Peterborough</b><br/><i>Enterprise Peterborough will present on how their service will develop in Peterborough and answer questions from residents</i></p> | <p><b>Presentation by<br/>Enterprise<br/>Peterborough</b></p> |
| <p>c) <b>Peterborough North Youth Forum</b><br/><i>The launch of a youth forum to work alongside the Peterborough North area Committee</i></p>                                 | <p><b>Cherry Lester</b></p>                                   |

7. **Next Meeting**

The next meeting will be held on 24 January 2012

Committee Members:

Councillors:

Werrington North - Cllrs John Fox, Judy Fox, and S Lane  
Werrington South – Cllrs C Burton, D Fower and P Thacker  
Paston – Cllrs D Day, S Day and G Simons  
Walton - Cllrs N Sandford and A Shaheed

For enquiries about your Neighbourhood Committee or about this meeting please contact:

Neighbourhood Manager: Julie Rivett on 01733 864080 E-mail: [Julie.rivett@peterborough.gov.uk](mailto:Julie.rivett@peterborough.gov.uk)

Democratic Services: Alex Daynes on 01733 452447 E-mail [Alexander.daynes@peterborough.gov.uk](mailto:Alexander.daynes@peterborough.gov.uk)

***All members of the public in WERRINGTON NORTH, WERRINGTON SOUTH,  
PASTON and WALTON WARDS are invited  
to attend a meeting of the  
Peterborough North Area Committee  
(Area North and West 2) on  
Wednesday 5 October at 7.30 pm  
at Ken Stimpson Community School***

**STANDING INVITATIONS**

<b>NAME</b>	<b>REPRESENTING</b>
Mark Bennett-Tighe	Cambridgeshire Fire & Rescue Service
Inspector Karen Newton	Cambridgeshire Police
Cherry Lester	Children's Services
Steve Dumbrell	Cross Keys Homes
Chris Campling	NHS Peterborough
David Bacon	NHS Peterborough
Gary Goose	Safer Peterborough Partnership
Richard Harris	Youth Council Representative
Lawrence Wright	North Team East Urban Panel
Margaret Huggett	Brookfield Home Park Residents Association
David Shelton	South Honeywell Residents Association
Sally Stainton-Roberts	Hodgson Community Association
Barbara Duerden	Loxley Community Association
Dot Pearson	Paston & Gunthorpe Community Association
Elaine Butler	Walton Community Association
Jackie Sidney	Werrington Community Association
David Hedges	Werrington Neighbourhood Council

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**PETERBOROUGH NORTH AREA COMMITTEE  
 (NEIGHBOURHOOD COUNCIL N&W2)**

**MINUTES OF MEETING HELD 22 JUNE 2011, 7.30 p.m.**

**Members Present:**

Chairman                    Cllr Nash  
 Paston                      Cllrs S Day and Simons  
 Walton                      Cllr Sandford  
 Werrington North        Cllrs Lane, JR Fox and JA Fox  
 Werrington South        Cllrs Burton and Fower

**Officers Present:**

Leonie McCarthy        Social Inclusion Manager, PCC  
 Alex Daynes                Democratic Services, PCC  
 Kasia Chiva                Community Development Worker, PCC  
 Cherry Lester              Locality Manager, PCC  
 David Marshall            Senior Neighbourhood Enforcement Officer, PCC  
 Ken Hudson                Senior Neighbourhood Enforcement Officer, PCC  
 Mark Bennett-Tighe      Cambridgeshire Fire Service  
 Sarah Shuttlewood        NHS Peterborough (Primary Care Trust)  
 Dr Caskey                  Local GP

**Others Present:**

23 members of the public also attended the meeting including representatives from Neighbourhood Watch, Axiom Housing, NHS Peterborough and Brookfield Residents Association.

ITEM	DISCUSSION AND ACTIONS	ACTION
1. Apologies for Absence	Cllr Shaheed, Cllr D Day and Cllr Thacker (received after the meeting).	
2. Declarations of Interest	None.	
3. Minutes form the previous meeting	<p>The minutes from the meeting held 23 March 2011 were agreed to be accurate.</p> <p>Leonie McCarthy updated members on issues from the previous meeting and many issues were also to be addressed at the meeting tonight.</p> <p>Concerning community crime fighters being revamped, it was advised that Peterborough Neighbourhood Champions hoped to be active in all areas and that trustees were currently being recruited. A meeting next week in Parnwell at 7pm would give further information with hopes to launch fully in September.</p>	
4. Election of Vice Chairman	Cllr J R Fox was nominated and seconded. No other nominations were received so Cllr J R Fox was elected as vice-chairman.	
Urgent Item	The chairman allowed an urgent item to be included on the agenda to enable members of the public to be advised of the ongoing consultation	

	<p>on changes to primary care provision. Sarah Shuttelwood and Dr Caskey gave were present to give information and provide responses to questions that included:</p> <ul style="list-style-type: none"> <li>• changing health needs need changes to provision;</li> <li>• some facilities and practices not adequate to provide necessary services;</li> <li>• changes in urgent care services needed;</li> <li>• GPs do support hydrotherapy but must be a cost benefit before using;</li> <li>• Cllr Fox - 3500 have disabilities in city, need full support from PCT and others to keep pool open. New hospital has no pool. Dr Caskey – have referred people previously for hydrotherapy and think it is a needed resource;</li> <li>• Cllr Fower – if there is a requirement should be one in the city, astounding that there isn't one in the hospital;</li> <li>• Cllr Burton – need hospital trust to respond re the pool. Also, urgent care changes essential, not just the practices;</li> <li>• Cllr Lane – online consultation shows no surgery in Werrington Centre. Dr Caskey – Werrington is split into a branch and main surgery, branch surgery not on the consultation map;</li> <li>• Paston surgery is unaffected by proposed changes;</li> <li>• Cllr Fower – reducing walk-in centres? Caskey – that is part of the proposal as too much duplication and not enough clarity on which service to use;</li> <li>• Dr Caskey – over many years, no proper coordinated forward planning of services and facilities regarding location and need. Had to establish certain facilities requested by government;</li> <li>• Cllr Sandford – lots of planning mismanagement and financial problems. Need to consider if consultation is open and fair.</li> </ul>	
<p>3. Minutes from the previous meeting, continued</p>	<p>Additional update on the Neighbourhood Council Review; Leonie McCarthy introduced the item including information on;</p> <ul style="list-style-type: none"> <li>• Change of name to Neighbourhood Committees;</li> <li>• Enhanced role and clearer purpose;</li> <li>• Introduction of Ward Forums;</li> <li>• Continue Community Action Plans;</li> <li>• Area tours.</li> </ul> <p>Cllr Burton gave additional comments including;</p> <ul style="list-style-type: none"> <li>• Will be providing transport for those with difficulties getting to meetings;</li> <li>• More publicity needed around Ward Forums and the meetings;</li> <li>• Need suggestions from public to make things better too.</li> </ul> <p>Comments from others in attendance included:</p> <ul style="list-style-type: none"> <li>• Lawrence Wright - need emails to community groups in the area;</li> <li>• Cllr J R Fox – local newsletters could be used to advertise, need Standing Invitees to attend too;</li> <li>• Use supermarkets' notice boards;</li> <li>• Cllr Burton – Neighbourhood Committee is the generic title across the city but Area Committee can remain for this meeting.</li> </ul>	
<p>5. Report on Budget</p>	<p>Kasia Chiva updated members on budget spending from last year concerning the Community Grant Scheme including:</p>	

Expenditure	<ul style="list-style-type: none"> <li>• Community Grant Scheme – very good progress;</li> <li>• Maybe £2-3k remaining unspent but need to confirm with the Neighbourhood Manager;</li> <li>• Cllr JR Fox – further spending could include Traveller Transit site issues;</li> <li>• Cllr Burton – propose for all Cllrs to consult with residents to identify vulnerable areas to Travellers and suggestions to deter against them and could develop solutions to agree at the next meeting;</li> <li>• Cllr Fower – need to make residents aware that money is available in order to get as many ideas as possible;</li> <li>• Cllr Day – has had Traveller issues before. Need to look at open space differently;</li> <li>• Cllr Sandford – need proper procedure to be followed and consultation with Cllrs and public before making a decision on future spending;</li> <li>• Chair – continue discussion in the open session at the end of the meeting.</li> </ul>	
6. Update on Norwood Lane	<p>Leonie McCarthy updated members on developments at Norwood Lane including:</p> <ul style="list-style-type: none"> <li>• Employment of a security company has led to identification of numerous offenders fly tipping;</li> </ul> <p>Comments and questions included:</p> <ul style="list-style-type: none"> <li>• Why take so long to resolve? Cllr JR Fox – has taken far too long to resolve, agree. LMcCarthy – residents from the Park came forward asking for action so this made progression of solutions quicker.</li> </ul> <p>Mark Bennett Tighe updated members on Fire related issues in the area including:</p> <ul style="list-style-type: none"> <li>• Had assistance from residents in Norwood Lane and was told only 2 or 3 families were creating the problems;</li> <li>• There are issues with secondary fires in Paston. Request that residents in Paston do not put rubbish out too early and that the council can collect large items. These actions should help reduce number of fire incidents.</li> </ul> <p>Comments and questions included:</p> <ul style="list-style-type: none"> <li>• Mark Bennett-Tighe – Fire Service has no regulatory authority to impose fines on offenders. Ken Hudson – the regulations for the council or Police would apply to chimney smoke and bonfires etc;</li> <li>• Fly tipping increased since charging? Leonie McCarthy – no. Can get exact figures.</li> <li>• Diane from Paston – seems like lots of false calls in some areas as often see a fire engine. Mark Bennett-Tighe – sometimes patrol on ‘red routes’, if blue lights on then had a call;</li> <li>• Lawrence Wright – are many vehicles impeding access? Mark Bennett-Tighe – some wards yes, not necessarily in this area. School times are sometimes problematic.</li> </ul>	LM

	<p><b>ACTION:</b></p> <p>Report on figures for fly tipping before and after charge introduced – Leonie McCarthy.</p>	
7. Verge Parking	<p>David Marshall update members of Verge Parking issues including:</p> <ul style="list-style-type: none"> <li>• No legislation to deal with it unless traffic regulations breached;</li> <li>• Lots of work in Dogsthorpe to establish by-laws, quite high costs involved so not feasible for city wide approach;</li> <li>• Have been developing a map of city to highlight most problematic areas, each has own problem so individual approach needed for each area;</li> <li>• Can consult on progress and actions through this forum;</li> <li>• Court orders possible but resource intensive;</li> <li>• Will be looking to catalogue all areas of concern for entry onto priority map.</li> </ul> <p>Questions and comments included:</p> <ul style="list-style-type: none"> <li>• Cllr Simons – lots of cars, parking inadequate. Will always be a problem;</li> <li>• Cllr J R Fox – Police could answer if it was illegal to park on verges. David Marshall – only illegal if causing an obstruction or an offense;</li> <li>• Lawrence Wright – police say council deal with parking on yellow lines? David Marshall – do have enforcement officers and when reported will investigate;</li> <li>• Cllr Sanford – since 1996 have had this issue. Grass verges to enhance the area, not for parking spaces. Glad that action being taken. Why can't officers replicate Dogsthorpe work across the city, told by previous highways boss it would only cost £100k? David Marshall – have tarmaced lots of verge so no more grass to ruin. Local parking orders were imposed too for remaining verges;</li> <li>• Leonie McCarthy – can provide info on who is responsible for verge parking.</li> </ul> <p><b>ACTION:</b></p> <p>Provide information on what agency is responsible for cars parked on verges – Leonie McCarthy.</p>	LM
8. Dog Control Orders	<p>Dave Marshall updated members on progress in developing dog control orders in the area including:</p> <ul style="list-style-type: none"> <li>• This was being submitted to a Scrutiny committee for further recommendations. Possibly use anti-social behaviour legislation to tackle current cases.</li> </ul> <p>Cllr Judy Fox – will bring up at next meeting to get onto a future scrutiny committee agenda.</p>	
9. Youth Provision	<p>Cherry Lester advised members on youth provision in the area including:</p>	



	<ul style="list-style-type: none"> <li>• One project in Paston, 2 in Werrington with Registered Social Landlords. Young volunteers to work with older people;</li> <li>• Also transitions project for schools too;</li> <li>• Prince's Trust encouragement to get involved in community projects;</li> <li>• Outward bound expeditions, self funded;</li> <li>• Youth club projects in Walton, Paston and Werrington.</li> </ul> <p>Questions and comments included:</p> <ul style="list-style-type: none"> <li>• Cllr Burton – democracy and young people, maybe get more to come to this meeting. Cherry Lester – a youth forum was being established in this area;</li> <li>• Cllr J R Fox – could outward bound participants come to the meeting to discuss experiences as it was a very effective course.</li> </ul> <p><b>ACTION:</b></p> <p>Arrange for young people who had participated in the outward bound courses to present information to the committee - Leonie McCarthy/Cherry Lester.</p>	LM / CL
10. Allotments	<p>Leonie McCarthy updated members on local allotment issues including:</p> <ul style="list-style-type: none"> <li>• Fulbridge Road Werrington - new plots have been released to the allotment and all were allocated within 24 hours of being released;</li> <li>• Fane Road - a number of new plots will be released in the next few months. The gate and fence near the entrance will be replaced in the near future;</li> <li>• Walton - all plots allocated and being worked; and</li> <li>• At the current time there are no vacant plots on any of these sites.</li> </ul> <p>Questions and comments included:</p> <ul style="list-style-type: none"> <li>• Cllr Sandford – expected a report about converting other land into new allotments. Leonie McCarthy - will bring a further report to the September meeting concerning Werrington Paddocks.</li> </ul> <p><b>ACTION:</b></p> <p>Bring information / updates on converting land to allotments – Leonie McCarthy.</p>	LM
11. Open Session	<p>Audience members were given the opportunity to ask questions and raise issues affecting the area they lived in. These included:</p> <ul style="list-style-type: none"> <li>• Street lights on during the day but not all on at night. Chair – need to report where and serial numbers if possible.</li> <li>• Clerk – will check previous budget decision to see what happens to remaining money from budget and then continue budget planning for this year from there.</li> <li>• Pigeons in the water tower, big problem, who enforces what can</li> </ul>	



<b>Peterborough North Area Committee</b>	<b>Agenda Item 5a</b>
<b>5<sup>th</sup> October 2011</b>	<b>Financial Report</b>

## **CAPITAL BUDGET 2011/12 ALLOCATION**

<b>R E C O M M E N D A T I O N S</b>
<b>FROM: Julie Rivett, Neighbourhood Manager (North and West)</b>
<p>That this Neighbourhood Committee:</p> <ol style="list-style-type: none"> <li>1. Considers the proposals for allocation of the capital budget of £25,000 for 2011/12;</li> <li>2. Approves which proposals will receive an allocation of the budget;</li> <li>3. Agrees to amend the individual allocations should the sum of the agreed projects be over or under the £25,000 budget, to be determined by the Neighbourhood Manager in consultation with the Ward Councillors.</li> </ol>

### **1. PURPOSE**

- 1.1 This report sets out proposals for allocating some of the capital budget of £25,000 for 2011/12 for the Peterborough North Neighbourhood Committee.

### **2. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY AND THE SINGLE DELIVERY PLAN**

- 2.1 Neighbourhood Committees should contribute to the priorities within the Single Delivery Plan. These are
1. Creating jobs through growth and improved skills and education
  2. Supporting the most vulnerable families and tackling the causes of poverty
  3. Safeguarding adults and children
  4. Helping people and organisations live more healthy and sustainable lives and reducing energy consumption
  5. Empowering people and creating cohesive communities
  6. Reducing crime and tackling anti-social behaviour

### **3. BACKGROUND**

- 3.1 This capital budget represents a 7<sup>th</sup> share of the £175,000 outlined in the Medium Term Financial Plan for Peterborough City Council

Terms of Reference apply to all Neighbourhood Committees and Part 3, Section 4.1 (ix) stipulates the responsibility for any delegated funding identified by the Council and to invest that money in ways that support the priorities identified through the community planning process.

Following a series of information gathering and consultative activities with elected Members, a series of options have been proposed for the allocation of budget for the Neighbourhood Committee in 2011/12. The following sets out the detail of the current proposed list of allocations which members of the Committee are now asked to consider.

#### **The cost of each project is estimated:**

- The provision of 4 benches across the wards of Werrington North, Werrington South and Paston. The benches will be sited in Fox Covert Road, Werrington Meadows and the Co-op field in Paston. In all of these places this will provide a welcome respite for a great deal of residents as the surrounding paths and areas are well used by the community during their daily activity. The cost of providing these benches is £750 per

bench - £3,000 in total. These benches are not the cheapest ones available but on the advice of the relevant experts these are the most cost effective option as they are relatively maintenance free and are fire resistant.

- The provision of earth bunds at Seymour Place, Paston to prevent further occupation of unauthorised encampments. This method of defence has provided the most effective in dealing with this type of issue in this type of setting. Advice has been sought from the relevant officers working in this field and the proposal has been brought forward by Councillor Sue Day. The cost of providing this is approximately £500.
- The provision of a lockable bollard between Sapperton/Hollgate Lane. This will prevent future illegal encampments and will enhance the work already carried out in the area paid for by Community Leadership Funding. Advice from officers is that a lockable bollard is the best option as this will also allow for easier access to complete grounds maintenance and the emptying of all types of bins. The cost for this is £870.

#### **4. IMPLICATIONS**

- 4.1 The implications of agreeing this spend will leave approximately £20,600 remaining for future projects.

#### **5. CONSULTATION**

- 5.1 Consultation has been carried out with elected Members as part of the Peterborough North Area Committee.

#### **6. NEXT STEPS**

- 6.1 If the proposals set out are agreed, the Neighbourhood Manager will be responsible for ensuring spend is allocated in a timely manner and in accordance with the Council's Financial Regulations. A regular monitoring report will be provided for Members to be able to scrutinise progress and measure the impact of the investment.

#### **7. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 7.1 N/A

#### **8. APPENDICES**

N/A